

Colorado Local & Invitational Meets Meet Referee Responsibilities

The Meet Referee will conduct a judges meeting prior to competition. Bring a list of all judges assigned with current rating information. Bring all pertinent references Code of Points, R & P, etc.

- Upon arrival, introduce yourself to the meet host and personnel.
- Confirm with the MD the meet format and how warm-ups and competition work
- Confirm with the MD scoring procedures, entering of scores, and a paper trail
- Confirm with the MD the march-in, break, and ending times
- Review the inquiry process – Inquiries come to the MR for approval before going to the panel
- Attend the coaches meeting when possible
- Have a roll call of judges at the designated report time (within 5 minutes). Those who are late will not be paid (on the clock) until march-in

___ Approx 2-3 weeks ahead of time reach out to the judges to confirm hotel needs, daily report times, and any other unusual circumstances pertinent to the meet.

___ Convey any of the above information to the panels.

___ Review the meet format, warm-ups and break time allowed (cannot leave the meet site if you are on the clock)

___ Talk about inquiries, conferences, and communication on the field of play

___ Remind judges that the only electronic devices allowed for use on Field of Play are references such as digital Code of Points and R&P

___ Discuss the level/division(s) that are being judged that day and have each panel discuss the event for that session, including SR, unusual skills, composition, and general procedures

___ Remind CJ's to check with their helpers on time/line/input

___ Be at your event for march-in, unless directly otherwise by Meet Director or Meet Referee. Notify the CJ if you leave for the restroom

___ Have everyone sign the sanction report form and indicate any violations

___ Collect pay vouchers from judges, review MapQuest or Google Maps mileage. Check addition and submit pay forms to Meet Director to have checks ready by the end of the day.

___ Remind all judges to stay at their event until the last score has gone in for the session

___ Remain 5 minutes after the meet to check for missing scores or questions with MD